

BOARD MEMBER	SECTOR	EXPIRE	12-Jan	9-Feb	13-Apr	11-May	8-Jun	13-Jun	27-Jul		
Hon. Hal Spain	public (3)		2	2	2	2	2	1	2		
Hon. Steve Floyd	public (2)		2	2	2	2	2	1	2		
Hon. Deborah Horwood	public (3)		2	2		2		1	2		
Hon. David Dillard	public (3)		3		3			1	3		
Hon. Brandon Corbin	public (4)		2	2	4	4	4	1	4		
Becky Trojcek	low-income (2)	12/31/2022	2		2		2				
Bernadette Coffee	low-income (2)	12/31/2022	2	2	2	2	2	1	2		
Stephanie Hamby	low-income (2)	12/21/2022	2	2	2	2	2	1	2		
Noemi Samaniego	low-income (4)	12/31/2022		4	4	4	4	1	4		
Amanda Cruz	low-income (2)	12/31/2022	2	2	2	2	2	1	2		
Neta Wescott	private (3)	12/31/2024	2		2	2	2	1	2		
Victor Belman	private (3)	12/31/2022		2	2	3		1	3		
Connie Booth	private (5)	12/31/2024	2	2	5		5	1	5		
Donna Holden	private (4)	12/31/2022		2							
Mary Anne Deaton	private (4)	12/31/2022	4	4	4	4	4	1	4		
volunteer hours			27	28	36	29	31	13	37	0	0

FILED FOR RECORD
22 JUL 22 AM 9:46

NOTICE OF MEETING
CONCHO VALLEY COMMUNITY ACTION AGENCY
BOARD OF DIRECTORS

CRISTINA USANDO
COUNTY CLERK
COUNTY OF TOM GREEN, TEXAS

Date: July 27, 2022
Time: 5:30 PM
Place: Cactus Hotel, Basement
36 E. Twohig, San Angelo
Tom Green County, Texas

In accordance with the Americans with Disabilities Act, we invite all attendees to advise us of any special accommodations due to disability. If assistance is needed to participate, please call (325) 653-2411. Please submit your request as far as possible in advance of the meeting you wish to attend. Persons who need a translator will be given at least twice the time as a member of the public who does not require such assistance.

Agenda

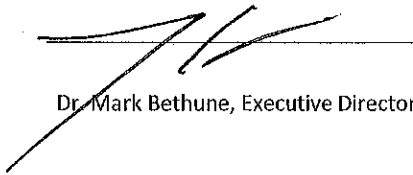
NOTICE: The Board of Directors may discuss, deliberate, and take all appropriate action on any matter listed on this Agenda. Items on this Agenda may be taken out of the order listed. The Board reserves the right to deliberate in closed session pursuant to 551 of the Texas Government Code. Public comment is limited to five minutes per person on any agenda item. Public comment may be made on any agenda item before or during the body's consideration of the item.

1. Call to order and determine quorum.
2. Invocation
3. Consider and take appropriate action on Emergency Solutions Grant application
4. Executive Director search report
5. Consider and take appropriate action on negotiations and hiring of Executive Director
6. Consider and take appropriate action on appointing Interim Executive Director
7. Consider future agenda items
8. Adjournment

The Board may go into Executive Session (close its meeting to the public):

1. The Board may go into Executive Session Pursuant to Texas Government Code §551.074 for the purposes of discussing personnel matters including to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee, including, specifically, the performance evaluation of the Executive Director.
2. Pursuant to Tex. Gov't. Code, §551.071(1) to seek the advice of its attorney about pending or contemplated litigation or a settlement offer.
3. Pursuant to Tex. Gov't. Code, §551.071(2) for the purpose of seeking the advice of its attorney about a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Tex. Gov't. Code, Chapter 551.
4. Pursuant to Tex. Gov't. Code, §551.072 to deliberate the possible purchase, sale, exchange, or lease of real estate because it would have a material detrimental effect on the Department's ability to negotiate with a third person; and/or-
5. Pursuant to Tex. Gov't. Code, §2306.039(c) the Department's internal auditor, fraud prevention coordinator or ethics advisor may meet in an executive session of the Board to discuss issues related to fraud, waste, or abuse.

Sign this 21 day of July, 2022.



Dr. Mark Bethune, Executive Director

**CONCHO VALLEY COMMUNITY ACTION AGENCY
BOARD OF DIRECTOR'S MINUTES
July 27, 2022**

Meeting was held in the Basement, Cactus Hotel, 36 East Twohig, San Angelo, Tom Green County, Texas and via Zoom Meeting ID 89951123560 Passcode: 528473

Present at meeting:

<https://us02web.zoom.us/j/89951123560?pwd=VmRJYjQ2eFVnbkR4VTUvNVFvcTY5dz09>

Directors:

Elected Officials: The Honorable Brandon Corbin CVCAA Chair
The Honorable David Dillard
The Honorable Hal Spain Vice Chair
The Honorable Steve Floyd
The Honorable Debra Horwood

Private Sector: Victor Belman
Neta Wescott
Connie Booth
Donna Holden - absent
Mary Anne Deaton

Low Income Sector: Amanda Cruz
Bernie Coffee CVCAA Secretary
Noemi Samaniego CVCAA
Stephanie Hamby
Becky Trojczak - absent

Staff: Executive Director Mark Bethune, Community Programs Director Tracey Dishon; Chief Financial Officer Lyla Martinez, Housing Compliance and Technology Manager Mike Burnett; Alysa Spence, Housing Director; and Sydney Timmer, Outreach Director.

Agenda

1. The Honorable Brandon Corbin called the meeting to order at 5:30pm and determined a quorum.
2. Invocation by Bernie Coffee.
3. Consider and take appropriate action on Emergency Solutions Grant application. Received \$2.8m last year and ends in September. Mike Burnett states spent \$470k on rapid rehousing – total of 4480k on housing the homeless. The balance to Homeless Prevention \$2.4m. Must be applied for yearly and requires 100% match. Requesting significant amount for maximum

for unmatched funds. \$86, 250. Working on finding matching funds for the next year. CVCAA and Housing Authority working on rehousing. No replacement for Homeless Prevention Program. Discussion – was any profit made for last year funding – explanation – unable to make profit. Motion to apply for funding by The Honorable Steve Floyd
Second by Connie Booth
Motion carried 13-0

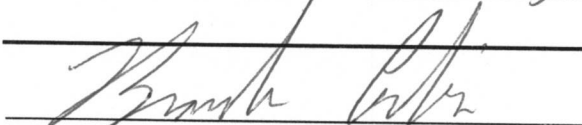
EXECUTIVE SESSION begins 5:49pm for items 4-6. EXECUTIVE SESSION ends 5:56pm.

4. Executive Director search report.
5. Consider and take appropriate action on negotiations and hiring of Executive Director. Amanda Cruz made a motion to hire Mike Burnett for Executive Director. Amended motion to include salary of \$80k. Second by Connie Booth. Motion carried 13-0.
6. Consider and take appropriate action on appointing Interim Executive Director. No need for this action.

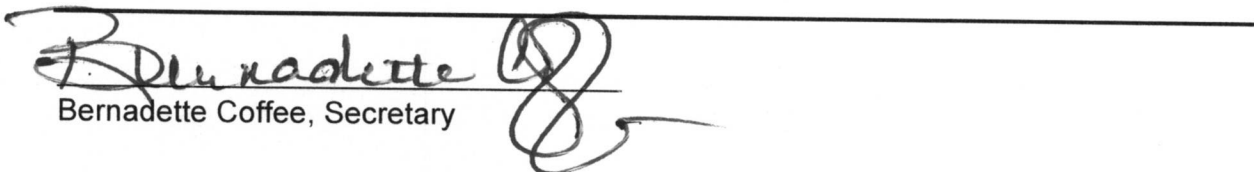
The Honorable Brandon Corbin made a presentation of a plaque to Mark Bethune for his service.

7. Consider future agenda items -
8. There being no further business before the Board, The Honorable Brandon Corbin adjourned the meeting at 6:00pm.

Signed this 10th day of August, 2022.



The Honorable Brandon Corbin, Chair


Bernadette Coffee, Secretary

ESG-ANNUAL – Board Presentation

ESG Cares - \$2.8 million awarded

- \$417,808.19 total assistance for Rapid ReHousing
- \$50,136.98 HMIS (12% of assistance) for RRH
- \$12,534.25 Admin (3% of assistance) for RRH
- \$480,479.42 TOTAL assistance + HMIS + Admin
- 61 households assisted with RRH
 - o \$7,876.71 avg assistance package
 - o \$722.98 avg rent
 - o \$568.59 avg deposits (security and utility)
 - o Landlord incentives and arrears also could be included
- Balance of funds went to Homelessness Prevention (eviction diversion)
- RRH + HP monthly expenditures over \$200,000

ESG Annual - \$86,250 requested

- \$75,000 assistance for Rapid ReHousing
- \$9,000 HMIS (12% of assistance) for RRH
- \$2,250 Admin (3% of assistance) for RRH
- Estimated 11 households with RRH funding
 - o Could go higher if paired with CVCAA Housing Stabilization Services program which provides deposits and landlord incentives, but no rent or arrears
- Case management after housed
- ESG Annual requires a match if over \$75000 in assistance (\$86250 total)
 - o 2021 fundings ranged from \$49K to \$342K
 - o Not having a match is limiting us
 - o Timing of match/request

OTHER INFORMATION

- 165 on Homeless Priority List
- 109 In Range, 56 Out of Range
- COSA TBRA – can cover some of the Homelessness Prevention (though limited to deposits and forward rent only, cannot assist with arrears, incentives)
- Still seeking additional funds from Foundations (via West Texas Rural Philanthropy Days)