

**NOTICE OF MEETING**  
**CONCHO VALLEY COMMUNITY ACTION AGENCY**  
**BOARD OF DIRECTORS**

FILED FOR RECORD

2022 APR -7 AM 11:31

Date: April 13, 2022  
Time: 5:30 PM  
Place: Cactus Hotel, Basement  
36 E. Twohig, San Angelo  
Tom Green County, Texas

CHRISTINA UBANDO  
COUNTY CLERK  
COUNTY OF TOM GREEN, TEXAS

In accordance with the Americans with Disabilities Act, we invite all attendees to advise us of any special accommodations due to disability. If assistance is needed to participate, please call (325) 653-2411. Please submit your request as far as possible in advance of the meeting you wish to attend. Persons who need a translator will be given at least twice the time as a member of the public who does not require such assistance.

**Agenda**

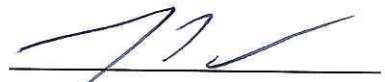
**NOTICE:** The Board of Directors may discuss, deliberate, and take all appropriate action on any matter listed on this Agenda. Items on this Agenda may be taken out of the order listed. The Board reserves the right to deliberate in closed session pursuant to 551 of the Texas Government Code. Public comment is limited to five minutes per person on any agenda item. Public comment may be made on any agenda item before or during the body's consideration of the item.

1. Call to order and determine quorum.
2. Invocation
3. Board training
4. Consider minutes for prior meeting and take appropriate action
5. Financial report
6. Community programs report
7. Housing report
8. Executive director's report
9. San Angelo Gives report
10. Monitoring report
11. Consider and take appropriate action on HOME Homeowner Rehab/Reconstruction application
12. Consider and take appropriate action concerning a day shelter for the homeless population
13. Consider future agenda items
14. Adjournment

The Board may go into Executive Session (close its meeting to the public):

1. The Board may go into Executive Session Pursuant to Texas Government Code §551.074 for the purposes of discussing personnel matters including to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee, including, specifically, the performance evaluation of the Executive Director.
2. Pursuant to Tex. Gov't. Code, §551.071(1) to seek the advice of its attorney about pending or contemplated litigation or a settlement offer.
3. Pursuant to Tex. Gov't. Code, §551.071(2) for the purpose of seeking the advice of its attorney about a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Tex. Gov't. Code, Chapter 551.
4. Pursuant to Tex. Gov't. Code, §551.072 to deliberate the possible purchase, sale, exchange, or lease of real estate because it would have a material detrimental effect on the Department's ability to negotiate with a third person; and/or-
5. Pursuant to Tex. Gov't. Code, §2306.039(c) the Department's internal auditor, fraud prevention coordinator or ethics advisor may meet in an executive session of the Board to discuss issues related to fraud, waste, or abuse.

Sign this 7 day of Apr. 1, 2022.



Dr. Mark Bethune, Executive Director

## TRANSACTION REPORT

APR/07/2022/THU 01:52 PM

## BROADCAST

#	DATE	START T.	RECEIVER	COM.TIME	PAGE	TYPE/NOTE	FILE
001	APR/07	01:37PM	Concho County Clerk	0:00:46	1	MEMORY OK	G3 6036
002		01:38PM	Crockett County Clerk	0:00:21	1	MEMORY OK	SG3 6036
003		01:39PM	Coke County Clerk	0:00:34	1	MEMORY OK	ECM 6036
004		01:40PM	Irion County Clerk	0:00:51	1	MEMORY OK	G3 6036
005		01:42PM	Kimble County Clerk	0:00:42	1	MEMORY OK	G3 6036
006		01:43PM	Menard County Clerk	0:01:42	1	MEMORY OK	ECM 6036
007		01:44PM	Reagan County Clerk	0:00:28	1	MEMORY OK	SG3 6036
008		01:45PM	Schleicher County Clerk	0:00:39	1	MEMORY OK	ECM 6036
009		01:46PM	Sterling County Clerk	0:00:22	1	MEMORY OK	SG3 6036
010		01:47PM	Sutton County Clerk			MEMORY NO RESPONSE	6036
TOTAL				0:06:25	9		

TRANSMISSION ERROR OCCURRED AT SOME RECEIVERS.  
PLEASE GIVE THIS TRANSACTION REPORT TO SENDER.

**NOTICE OF MEETING**  
CONCHO VALLEY COMMUNITY ACTION AGENCY  
BOARD OF DIRECTORS

Date: April 13, 2022  
Time: 5:30 PM  
Place: Cactus Hotel, Basement  
36 E. Twohig, San Angelo  
Tom Green County, Texas

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**Agenda**

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**CONCHO VALLEY COMMUNITY ACTION AGENCY**  
**BOARD OF DIRECTOR'S MINUTES**  
**April 13, 2022**

Meeting was held in the Basement, Cactus Hotel, 36 East Twohig, San Angelo, Tom Green County, Texas and via Zoom Meeting ID 86599546684 Passcode: 275423  
<https://us02web.zoom.us/j/81328402344?pwd=V2gvM050YWowSE1lYy9uRnZlYkUrZz09>

Present at meeting:

**Directors:**

**Elected Officials:** The Honorable Brandon Corbin CVCAA Chair  
The Honorable David Dillard - absent  
The Honorable Hal Spain Vice Chair  
The Honorable Steve Floyd  
The Honorable Debra Horwood - absent

**Private Sector:** Victor Belman  
Neta Wescott  
Connie Booth  
Donna Holden - absent  
Mary Anne Deaton

**Low Income Sector:** Amanda Cruz  
Bernie Coffee CVCAA Secretary  
Noemi Samaniego CVCAA  
Stephanie Hamby - absent  
Becky Trojcak

**Staff:** Executive Director Mark Bethune, Community Programs Director Tracey Dishon, Chief Financial Officer Lyla Martinez, Housing & Development Director Sarah Eckel, Jasmine Black, Community Programs Assistant, and Housing Compliance and Technology Manager Mike Burnett.

**Agenda**

1. The Honorable Brandon Corbin called the meeting to order at 5:32pm and determined a quorum.
2. Invocation by Bernie Coffee.
3. Board Training – Mike Burnett – working on a mobile app for CVCAA – 2<sup>nd</sup> CAA in country that has one. Most of our customers use mobile phones to access services. Web app at moment but will be an app. Main feature – able to apply for services on app. Found that even the homeless have access

phone. Customers will have the ability to upload documents. Outreach calendar will also be available on site.

4. Consider minutes for prior meeting and take appropriate action. Removed The Honorable David Dillard as the chair and include Stephanie Hamby left meeting prior to Executive Session.  
Motion made by Connie Booth to accept minutes from prior meeting.  
Second made by Neta Wescott  
Motion passed 11-0
5. Consider and receive financial report. Lyla Blue discussed last 2-month reports. January report – budget to income comparison no amount as entered with a March report – will correct. Budget numbers in report none except CSBG – umbrella grant that is approved months in advance. Others updated as contracts come in. Budget amendment next month to put in contract amounts. Discussion. Lyla state can report rollover amounts in January. Corrected information to be updated next week. Requesting a corrected financial statement for January 2022 and February 2022 emailed to Board within next week.
6. Consider and receive community programs report. Tracey Dishon – busy months. One week out on applications. Intake Department doing great. State requested doing lump sum payments. Based on billing history. Payments made to energy companies. Case management – family of 4 transition out of poverty in February. LAWAP funding received – water assistance. Some rural areas do not want to sign the agreement.
7. Consider and receive housing report. Sarah Eckel – received new grant – housing stabilization allow to work with Housing Authority – helping with application and deposit – outside of current housing programs – 2-year contract – for the whole service delivery area. Highlight TBRA long term – 2-year program growing and going well. We are winding down mortgage program – ending May. Discussion. Development and Outreach – received award letter from United Way \$50k. May 5 – Cinco de Mayo 5pm-7pm proceeds from fundraiser to CVCAA.
8. Consider and receive Executive Director's report – procuring contract for Weatherization – received 5 packets. Looking to procure banking services – sent out 14 packets. Reviewing that employee wages are in range. Possible

out-of-state conferences: National Energy and Utility Affordability Coalition Conference. New Orleans. June. Wipfli Non-Profit Management and Accounting Conference. Las Vegas. July. National Community Action Program Conference. New York. August. Las Vegas training there is a training track for Board members. Office space update – keeps on report to keep in front – nothing to update currently.

**EXECUTIVE SESSION BEGAN 6:22pm. EXECUTIVE SESSION ENDED 6:26pm.**

9. San Angelo Gives report. Sarah Eckel reminder – coming up May 3, 2022. Lesson on setting up San Angelo Gives donation account. Viewed film of successful customer. Funds would be unrestricted. Early giving begins April 19, 2022.
10. Monitoring report. State monitoring CVCAA – currently in process. No action at this time.
11. Consider and take appropriate action HOME Homeowner Rehab/Reconstruction application. Previous program. This is a reservation instead of contract. Abundance of funding available. Abbreviated application process as we currently have contracts with TDHC. Discussion. Motion by Connie Booth to obtain more information. Second by Mary Anne Deaton Motion passed 11-0
12. Consider and take appropriate action concerning a day shelter for the homeless population. ED discussed need for a day shelter for homeless – place to receive mail, showers, laundry, storage, and case management – day only. Modeling of this working in Lubbock. Discussion. Other entities would be involved. No action.
13. Consider future agenda items – HOME Homeowner Rehab/Reconstruction, San Angelo Gives report, and monitoring.

**Set date for future meeting.**

Wednesday, May 11, 2022. Meeting Basement Cactus Hotel @ 5:30pm.

14. There being no further business before the Board, The Honorable Brandon Corbin adjourned the meeting at 7:03pm.

Signed this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

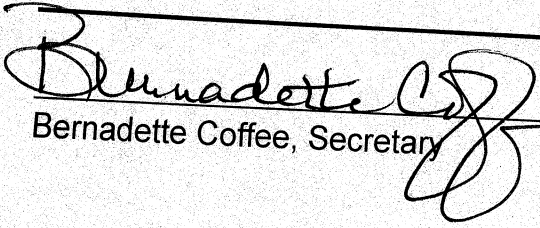
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The Honorable Brandon Corbin, Chair

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Bernadette Coffee, Secretary

**Concho Valley Community Action Agency**  
**Statement of Financial Position**  
**January 31, 2022**

	<u>Programs</u>	<u>Unrestricted</u>	<u>Total</u>
<b>Assets</b>			
Current Assets			
First Financial Checking	233,553.24	294,240.03	527,793.27
1st Community FCU Savings	-	32.11	32.11
First Financial MMA	10,965.60	6,019.61	16,985.21
First Financial CD	-	-	-
Grants Receivable	42,729.65	-	42,729.65
Security Deposit	-	3,050.00	3,050.00
Total Current Assets	<u>287,248.49</u>	<u>303,341.75</u>	<u>590,590.24</u>
Long-term Assets			
Vehicles	83,684.88	-	83,684.88
Acc Dep - Vehicles	(69,451.68)	-	(69,451.68)
Software	44,495.00	-	44,495.00
Acc Dep - Software	(44,495.00)	-	(44,495.00)
Equipment	11,397.00	-	11,397.00
Acc Dep - Equipment	(11,397.00)	-	(11,397.00)
Total Long-term Assets	<u>14,233.20</u>	<u>-</u>	<u>14,233.20</u>
 Total Assets	 <u>301,481.69</u>	 <u>303,341.75</u>	 <u>604,823.44</u>
<b>Liabilities</b>			
Short-term Liabilities			
Accounts Payable	118,260.97	1,241.10	119,502.07
Payroll Liabilities Payable	9,305.45	-	9,305.45
Accrued Vacation	-	26,874.44	26,874.44
Line of Credit	-	-	-
Total Short-term Liabilities	<u>127,566.42</u>	<u>28,115.54</u>	<u>155,681.96</u>
<b>Net Assets</b>			
Unrestricted	-	275,226.21	275,226.21
Temporarily Restricted	159,682.07	-	159,682.07
Permanently Restricted	14,233.20	-	14,233.20
Total Net Assets	<u>173,915.27</u>	<u>275,226.21</u>	<u>449,141.48</u>
 Total Liabilities and Net Assets	 <u>301,481.69</u>	 <u>303,341.75</u>	 <u>604,823.44</u>

**Concho Valley Community Action Agency**  
**Income/Expenses Budget Comparison**  
**As of January 31, 2022**  
(8% of 12 Month Period)

	Budget	Income			Expenses		
		January	YTD	% of Budget	January	YTD	% of Budget
10 CSBG	225,945.00	-	-	0.00%	14,842.58	14,842.58	6.57%
15 CSBG-D	-	-	-	#DIV/0!	-	-	#DIV/0!
17 VITA	-	-	-	#DIV/0!	-	-	#DIV/0!
19 CEAP ARP	-	-	-	#DIV/0!	23,144.93	23,144.93	#DIV/0!
20 CEAP	-	-	-	#DIV/0!	89,084.56	89,084.56	#DIV/0!
22 Ambit Energy Aid	-	-	-	#DIV/0!	-	-	#DIV/0!
23 Neighbor to Neighbor	-	-	-	#DIV/0!	-	-	#DIV/0!
24 TXU Energy Aid	-	-	-	#DIV/0!	-	-	#DIV/0!
25 Sharing the Warmth	-	-	-	#DIV/0!	-	-	#DIV/0!
27 COSA CDBG	-	-	-	#DIV/0!	4,404.80	4,404.80	#DIV/0!
28 COSA Water Assistance	-	55,000.00	55,000.00	#DIV/0!	8,237.24	8,237.24	#DIV/0!
29 Reliant CARE	-	-	-	#DIV/0!	-	-	#DIV/0!
30 DOE	-	-	-	#DIV/0!	13,537.84	13,537.84	#DIV/0!
33 Atmos WAP	-	-	-	#DIV/0!	300.00	300.00	#DIV/0!
40 LIHEAP	-	-	-	#DIV/0!	16,493.91	16,493.91	#DIV/0!
63 EFSP	-	-	-	#DIV/0!	-	-	#DIV/0!
67 SAAF	-	-	-	#DIV/0!	13,971.83	13,971.83	#DIV/0!
69 TBRA	-	-	-	#DIV/0!	2,216.69	2,216.69	#DIV/0!
71 ESG CARES	-	-	-	#DIV/0!	189,725.89	189,725.89	#DIV/0!
73 Barriers	-	-	-	#DIV/0!	-	-	#DIV/0!
75 TEMAP	-	-	-	#DIV/0!	38,355.57	38,355.57	#DIV/0!
91 Case Management	-	-	-	#DIV/0!	518.03	518.03	#DIV/0!
92 Make a Difference	-	-	-	#DIV/0!	-	-	#DIV/0!
93 United Way	-	2,083.24	2,083.24	#DIV/0!	18,269.63	18,269.63	#DIV/0!
99 Interest	-	0.29	0.29	#DIV/0!	-	-	#DIV/0!
99 Unrestricted	-	2,062.00	2,062.00	#DIV/0!	2,571.99	2,571.99	#DIV/0!



**Concho Valley Community Action Agency**  
**Profit/(Loss) by Program**  
**As of January 31, 2022**  
**(8% of 12 Month Period)**

	Community Services	Utility Assistance	Weatherization	Housing	Administration	Total
<b>Revenues</b>	2,083	55,000	-	-	2,062	59,146
<b>Expenses</b>	47,602	124,872	30,332	230,298	2,572	435,675
<b>Profit/(Loss)</b>	(45,519)	(69,872)	(30,332)	(230,298)	(510)	(376,530)

**Concho Valley Community Action Agency**  
**Statement of Financial Position**  
**February 28, 2022**

	<u>Programs</u>	<u>Unrestricted</u>	<u>Total</u>
<b>Assets</b>			
Current Assets			
First Financial Checking	(93,898.21)	297,388.41	203,490.20
1st Community FCU Savings	-	32.11	32.11
First Financial MMA	10,965.60	6,019.87	16,985.47
First Financial CD	-	-	-
Grants Receivable	758,415.40	-	758,415.40
Security Deposit	-	3,050.00	3,050.00
Total Current Assets	<u>675,482.79</u>	<u>306,490.39</u>	<u>981,973.18</u>
Long-term Assets			
Vehicles	83,684.88	-	83,684.88
Acc Dep - Vehicles	(69,451.68)	-	(69,451.68)
Software	44,495.00	-	44,495.00
Acc Dep - Software	(44,495.00)	-	(44,495.00)
Equipment	11,397.00	-	11,397.00
Acc Dep - Equipment	(11,397.00)	-	(11,397.00)
Total Long-term Assets	<u>14,233.20</u>	<u>-</u>	<u>14,233.20</u>
 Total Assets	 <u>689,715.99</u>	 <u>306,490.39</u>	 <u>996,206.38</u>
<b>Liabilities</b>			
Short-term Liabilities			
Accounts Payable	259,561.04	748.96	260,310.00
Payroll Liabilities Payable	18,356.35	-	18,356.35
Accrued Vacation	-	26,874.44	26,874.44
Line of Credit	-	-	-
Total Short-term Liabilities	<u>277,917.39</u>	<u>27,623.40</u>	<u>305,540.79</u>
<b>Net Assets</b>			
Unrestricted	-	278,866.99	278,866.99
Temporarily Restricted	397,565.40	-	397,565.40
Permanently Restricted	14,233.20	-	14,233.20
Total Net Assets	<u>411,798.60</u>	<u>278,866.99</u>	<u>690,665.59</u>
 Total Liabilities and Net Assets	 <u>689,715.99</u>	 <u>306,490.39</u>	 <u>996,206.38</u>

**Concho Valley Community Action Agency**  
**Income/Expenses Budget Comparison**  
**As of February 28, 2022**  
(17% of 12 Month Period)

	Budget	Income			Expenses		
		February	YTD	% of Budget	February	YTD	% of Budget
10 CSBG	225,945.00	37,802.95	37,802.95	16.73%	10,564.60	25,407.18	11.24%
15 CSBG-D	-	-	-	#DIV/0!	-	-	#DIV/0!
17 VITA	-	-	-	#DIV/0!	2,744.53	2,744.53	#DIV/0!
18 LIHWAP	-	-	-	#DIV/0!	3,750.00	3,750.00	#DIV/0!
19 CEAP ARP	-	138,384.11	138,384.11	#DIV/0!	72,465.18	95,610.11	#DIV/0!
20 CEAP	-	35,870.95	35,870.95	#DIV/0!	124,335.86	213,420.42	#DIV/0!
22 Ambit Energy Aid	-	-	-	#DIV/0!	-	-	#DIV/0!
23 Neighbor to Neighbor	-	-	-	#DIV/0!	-	-	#DIV/0!
24 TXU Energy Aid	-	-	-	#DIV/0!	568.89	568.89	#DIV/0!
25 Sharing the Warmth	-	86.70	86.70	#DIV/0!	-	-	#DIV/0!
27 COSA CDBG	-	13,157.31	13,157.31	#DIV/0!	9,875.17	14,279.97	#DIV/0!
28 COSA Water Assistance	-	-	55,000.00	#DIV/0!	27,608.23	35,845.47	#DIV/0!
29 Reliant CARE	-	-	-	#DIV/0!	-	-	#DIV/0!
30 DOE	-	25,934.15	25,934.15	#DIV/0!	11,647.57	25,185.41	#DIV/0!
33 Atmos WAP	-	-	-	#DIV/0!	-	300.00	#DIV/0!
40 LIHEAP	-	9,618.54	9,618.54	#DIV/0!	4,129.21	20,623.12	#DIV/0!
63 EFSP	-	-	-	#DIV/0!	-	-	#DIV/0!
67 SAAF	-	25,000.00	25,000.00	#DIV/0!	1,615.16	15,586.99	#DIV/0!
69 TBRA	-	-	-	#DIV/0!	2,727.24	4,943.93	#DIV/0!
71 ESG CARES	-	418,511.27	418,511.27	#DIV/0!	228,803.28	418,529.17	#DIV/0!
73 Barriers	-	-	-	#DIV/0!	7,317.84	7,317.84	#DIV/0!
75 TEMAP	-	79,513.43	79,513.43	#DIV/0!	39,926.66	78,282.23	#DIV/0!
91 Case Management	-	-	-	#DIV/0!	-	518.03	#DIV/0!
92 Make a Difference	-	-	-	#DIV/0!	-	-	#DIV/0!
93 United Way	-	2,083.34	4,166.68	#DIV/0!	-	18,269.63	#DIV/0!
99 Interest	-	0.26	0.55	#DIV/0!	-	-	#DIV/0!
99 Unrestricted	-	6,141.82	8,203.82	#DIV/0!	2,501.30	5,073.29	#DIV/0!

**Concho Valley Community Action Agency**  
**Profit/(Loss) by Program**  
**As of February 28, 2022**  
(17% of 12 Month Period)

	Community Services	Utility Assistance	Weatherization	Housing	Administration	Total
<b>Revenues</b>	66,970	242,499	35,553	498,025	8,204	851,250
<b>Expenses</b>	62,526	359,725	46,109	509,073	5,073	982,506
<b>Profit/(Loss)</b>	4,443	(117,226)	(10,556)	(11,048)	3,131	(131,256)



## Concho Valley Community Action Agency

36 E. Twohig, Ste. B2  
San Angelo, TX 76903

[www.cvcaa.org](http://www.cvcaa.org)

phone - 325-653-2411

fax - 325-658-3147



### February and March 2022 Community Programs Report

***Our agency assisted over 1,800 individuals with one or more of our programs here at CVCAA in the months of February and March.***

#### **CEAP and all Utility Assistance Programs:**

- The spreadsheet below list expenditures for February and March 2022 for CEAP and ARP. We are about 2 weeks out on eligible applications to be processed. We are now doing lump sum payments for households to help us expend funds quickly in 2022. You will see the difference in spending between February and March.
- We assisted 59 individuals with CDBG COSA payments including electric, gas and water.
- We assisted 514 individuals with COSA water bills through COSA funds.
- LIHWAP-Low Income Household Water Assistance Program contracts were released from TDHCA the last week in March. We do have signed water agreements with about eight of our water companies in our service area, including COSA.

#### **Case Management/Direct Services**

- We have just had a family of 4 transition out of poverty in February. We are tracking a family of 4, and an additional family of three individuals. One family should Transition out of Poverty in April and one in May. We should meet our yearly target on 9 by June. We also added a family of three in March to the case management program.
- CSBG-D discretionary funds are approved, but we are waiting on the contracts. We will have 20,000 in direct services to assist with tuition/educational and work expenses, and 8,333 which can be used for technology and operational systems.
- Assisted 71 individuals with food cards though Area Foundation funds and Atmos Energy grant. We also received a grant through United Way from Atmos Energy to assist families with children with food cards.



## Concho Valley Community Action Agency

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San Angelo, TX 76903

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### Utility Assistance – February 2022

County	Households in Poverty	Households	Individuals	Monthly Expenditures	Monthly Average/HH	YTD Expenditures	% Of total households in poverty in area	% Total year expenditures
Coke	223	12	16	\$2,551.00	\$212.58	\$3,354.34	3.04%	1.61%
Concho	120	13	27	\$3,850.48	\$296.19	\$5,564.17	1.64%	2.67%
Crockett	232	8	18	\$1,726.02	\$215.75	\$2,243.52	3.16%	1.08%
Irion	80	2	3	\$762.43	\$381.22	\$1,437.73	1.09%	0.69%
Kimble	352	20	31	\$4,637.04	\$231.85	\$4,732.59	4.80%	2.27%
Menard	177	15	25	\$3,538.43	\$235.90	\$4,444.96	2.41%	2.14%
Reagan	83	5	13	\$1,146.54	\$0.00	\$1,572.32	1.13%	0.76%
Schleicher	185	7	9	\$1,378.55	\$196.94	\$1,469.30	2.52%	0.71%
Sterling	23	-	-	\$0.00	\$0.00	\$0.00	0.31%	0.00%
Sutton	190	16	23	\$3,887.91	\$242.99	\$5,798.17	2.59%	2.79%
Tom Green	5670	570	1,200	\$130,879.47	\$229.61	\$177,487.20	77.30%	85.29%
<b>Total</b>	<b>7335</b>	<b>668</b>	<b>1,365</b>	<b>\$154,357.87</b>	<b>\$231.07</b>	<b>\$208,104.30</b>	<b>100.00%</b>	<b>100.00%</b>





## Concho Valley Community Action Agency

36 E. Twohig, Ste. B2  
San Angelo, TX 76903

[www.cvcaa.org](http://www.cvcaa.org)

phone - 325-653-2411

fax - 325-658-3147



Utility Assistance - March 2022								
County	Households in Poverty	Households	Individuals	Monthly Expenditures	Monthly Average/HH	YTD Expenditures	% of total households in poverty in area	% total year expenditures
Coke	223	21	35	\$22,663.55	\$1,079.22	\$26,017.89	3.04%	2.55%
Concho	120	19	37	\$21,762.49	\$1,145.39	\$27,326.66	1.64%	2.67%
Crockett	232	20	35	\$23,590.70	\$1,179.54	\$25,834.22	3.16%	2.53%
Irion	80	5	9	\$7,475.75	\$1,495.15	\$8,913.48	1.09%	0.87%
Kimble	352	22	31	\$7,623.39	\$346.52	\$12,355.98	4.80%	1.21%
Menard	177	31	42	\$30,938.11	\$998.00	\$35,383.07	2.41%	3.46%
Reagan	83	8	19	\$10,807.97	\$1,351.00	\$12,380.29	1.13%	1.21%
Schleicher	185	23	36	\$31,406.79	\$1,365.51	\$32,876.09	2.52%	3.22%
Sterling	23	-	-	\$0.00	\$0.00	\$0.00	0.31%	0.00%
Sutton	190	23	35	\$16,630.42	\$723.06	\$22,428.59	2.59%	2.20%
Tom Green	5670	727	1,446	\$640,780.08	\$881.40	\$818,235.65	77.30%	80.08%
<b>Total</b>	<b>7335</b>	<b>899</b>	<b>1,725</b>	<b>\$813,679.25</b>	<b>\$905.09</b>	<b>\$1,021,751.92</b>	<b>100.00%</b>	<b>100.00%</b>



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April 2022

## ***HOUSING REPORT***

1. Housing Stabilization Services
2. Tenant Based Rental Assistance
  - a. Currently supported - 2 HH in Sonora, 1 HH in Big Lake, 1 HH in Junction, and 1 HH in Mertzon.
  - b. 7 HHs in household & unit approval phase
3. Homeless & Homelessness Prevention (ESG)
  - a. 27 New households/48 individuals
  - b. 207 Households total currently receiving assistance
4. Mortgage Assistance (TEMAP)
  - a. 6 New Households in March
  - b. 19 New Individuals

## ***DEVELOPMENT & OUTREACH REPORT***

5. Outreach & Development
  - a. San Angelo Gives is May 3<sup>rd</sup>
  - b. Join us at Reyna's Tacos on May 5<sup>th</sup>
    - i. 5-7PM – CVCAA gets a portion of the proceeds
    - ii. 7:30 – Draw for raffle
    - iii. Accepting donations & table set up with doll house
  - c. Weatherization Signs are complete
  - d. 2<sup>nd</sup> Superior Health Grant for hygiene closet
  - e. Street Outreach to Homeless Neighbors – Every Tuesday 12 - 1
  - f. United Way award increased to \$50K for 2022

Executive Director's Report  
April 13, 2022

We are in the process of procuring a contractor for weatherization and heating and cooling repairs for utility assistance. A total of five bids were returned by the deadline.

Procurement packages for banking services began to go out on April 11. The deadline is April 25.

We were awarded \$50,000 from United Way. This represents a 100% increase of our previous allocation. Ours was the greatest increase of any agency in the Concho Valley.

Lyla and I are reviewing the wage study used to base CVCAA salaries. If we determine that it does not sufficiently reflect our community, we may procure another study.

I am a member of a group exploring options concerning an emergency shelter. We recently learned that Salvation Army intends to reopen their shelter. I have not had the opportunity to confirm this new information.

Possible out-of-state conferences:

National Energy and Utility Affordability Coalition Conference. New Orleans. June.

Wipfli Non-Profit Management and Accounting Conference. Las Vegas. July.

National Community Action Program Conference. New York. August

On March 10, I attended the Texas Department of Housing and Community Affairs board meeting and met with the new executive director after the board meeting.

Staff update.

Office space update.

