

NOTICE OF MEETING
CONCHO VALLEY COMMUNITY ACTION AGENCY
BOARD OF DIRECTORS

Date: December 1, 2022
Time: 4:00 PM
Place: Cactus Hotel, Basement
36 E. Twohig, San Angelo
Tom Green County, Texas

FILED FOR RECORD
22 NOV 21 PM 1:38

CHRISTINA UBANDO
COUNTY CLERK
COUNTY OF TOM GREEN, TEXAS

In accordance with the Americans with Disabilities Act, we invite all attendees to advise us of any special accommodations due to disability. If assistance is needed to participate, please call (325) 653-2411. Please submit your request as far as possible in advance of the meeting you wish to attend. Persons who need a translator will be given at least twice the time as a member of the public who does not require such assistance.

Agenda

NOTICE: The Board of Directors may discuss, deliberate, and take all appropriate action on any matter listed on this Agenda. Items on this Agenda may be taken out of the order listed. The Board reserves the right to deliberate in closed session pursuant to 551 of the Texas Government Code. Public comment is limited to five minutes per person on any agenda item. Public comment may be made on any agenda item before or during the body's consideration of the item.

1. Call to order and determine quorum.
2. Invocation
3. CONSENT AGENDA
 - a. Approval for minutes of 10/12/2022
 - b. Community programs report
 - c. Weatherization report
 - d. Housing Report
 - e. Outreach report
 - f. Development Report
4. Client Spotlight
5. Financial report
6. Consider and take appropriate action on CVCAA Budget Amendment
7. Consider and take appropriate action on CVCAA Insurance
8. Receive CVCAA Form 990
9. Executive Director's report
10. Consider and take appropriate action on United Way Partnership application
11. Consider and take appropriate action on Health Foundation grant application
12. Consider and take appropriate action on Texas Veterans Commission 2023 FVA grant application
13. Consider future agenda items
14. Adjournment

The Board may go into Executive Session (close its meeting to the public):

1. The Board may go into Executive Session Pursuant to Texas Government Code §551.074 for the purposes of discussing personnel matters including to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee, including, specifically, the performance evaluation of the Executive Director.
2. Pursuant to Tex. Gov't. Code, §551.071(1) to seek the advice of its attorney about pending or contemplated litigation or a settlement offer.
3. Pursuant to Tex. Gov't. Code, §551.071(2) for the purpose of seeking the advice of its attorney about a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Tex. Gov't. Code, Chapter 551.
4. Pursuant to Tex. Gov't. Code, §551.072 to deliberate the possible purchase, sale, exchange, or lease of real estate because it would have a material detrimental effect on the Department's ability to negotiate with a third person; and/or-
5. Pursuant to Tex. Gov't. Code, §2306.039(c) the Department's internal auditor, fraud prevention coordinator or ethics advisor may meet in an executive session of the Board to discuss issues related to fraud, waste, or abuse.

Sign this 21st day of November, 2022.



Mike Burnett, Executive Director

**CONCHO VALLEY COMMUNITY ACTION AGENCY
BOARD OF DIRECTOR'S MINUTES
October 12, 2022**

Meeting was held in the Basement, Cactus Hotel, 36 East Twohig, San Angelo, Tom Green County, Texas and via Zoom Meeting ID 89951123560 Passcode: 528473

Present at meeting:

<https://us02web.zoom.us/j/89951123560?pwd=VmRJYjQ2eFVnbkR4VTUvNVFvcTY5dz09>

Directors:

Elected Officials: The Honorable Brandon Corbin CVCAA Chair
The Honorable David Dillard - absent
The Honorable Hal Spain Vice Chair
The Honorable Steve Floyd
Sonya Rodriguez

Private Sector: Victor Belman
Neta Wescott
Connie Booth
Mary Anne Deaton - absent

Low Income Sector: Amanda Cruz
Bernie Coffee CVCAA Secretary
Noemi Samaniego CVCAA
Stephanie Hamby
Becky Trojcek

Staff: Executive Director Mike Burnett; Tracey Dishon Community Programs Director; Chief Financial Officer Lyla Martinez, William Ferreira, Weatherization Director; Crystal Ruiz, Housing Director; and Sydney Timmer, Outreach and Marketing Director. Guest: Gayla Thornton, Armstrong Backus & Co. LLP

Agenda

1. The Honorable Brandon Corbin called the meeting to order at 5:30pm and determined a quorum.
2. Invocation by Bernie Coffee.
3. Presentation of CVCAA 2021 Audit – Armstrong Backus & Co. LLP. Explained audit and changes required for reporting. Tested 2 largest grants – no findings. Questions – difference between private grants and contributions. It doesn't matter for audit process.

4. CONSENT AGENDA – Motion to approve by Amanda Cruz and seconded by Stephanie Hamby. Motion carried 12-0.
 - a. Community programs report
 - b. Weatherization report
 - c. Housing report
 - d. Outreach report
 - e. Development report

Approval for minutes of 8/10/2022 with corrections. Motion to approve with corrections The Honorable Hal Spain. Seconded by Neta Wescott. Motion carried 12-0.

5. Client spotlight – Sydney T. shared from the Homeless Navigation Day. Gentleman in his 40s saw a doctor for the first time since he was 6. Family displaced that received assistance from several of the agencies. Number served has doubled from the first 2 events.
6. Financial report – Lyla Martinez reported – 2 months July and August. Almost spent down on weatherization contracts. \$100k sent to CEAP – almost spent. Next meeting will have a budget amendment.
7. Consider and take appropriate action on CVCAA 2021 Audit. Motion to receive and accept as presented by The Honorable Hal Spain. Seconded by The Honorable Steve Floyd. Motion carried 12-0.
8. Executive Director report. Mike Burnett reported on whirlwind of activity – audit, monitoring, and new grants. HUD Unsheltered grant turned in - \$3.2million over 3 years for housing and outreach – received \$800k match funds. Hired new Housing Director – Crystal Ruiz. Leadership Retreat 10/13/2022.
9. Consider and take appropriate action on Board vacancies and appointments. Donna Holden left end of July – private sector for Reagan County. Shelley Bailey, Maximus – works in all our counties – submitting to serve in vacancy. Motion to accept Neta Wescott. Seconded by Amanda Cruz. Motion carried 12-0.
10. Consider and take appropriate action – CVCAA Office Space. Mike Burnett discussed – on 3 different floors in the Cactus. Interested in Concho Suites Suite 301 – downtown – on bus route. \$9k plus utilities in current rent. Cost



CVCAA

CONCHO VALLEY COMMUNITY ACTION AGENCY
36 E. Twohig Ave, Suite B2 - San Angelo, TX - 76903
325.653.2411 - 325.658.3147 fax
www.cvcaa.org - info@cvcaa.org



EQUAL HOUSING
OPPORTUNITY
**HELPING PEOPLE
CHANGING LIVES**

October 2022 Community Programs Report

CEAP and all Utility Assistance Programs:

- For Utility Assistance regular CEAP (Comprehensive Energy Assistance Program) and CEAP ARP (American Rescue Plan), the expenses are listed below. We are current on qualified utility applications, and our CEAP funds are encumbered for the year. ARP closed out at the end of September, and we are fully expended on that contract.
- LIHWAP-Low Income Household Water Assistance Program funds are encumbered. We are at 100% of direct services for water assistance expended. LIHWAP expenditures are \$188,515.00. Since we started processing payments in April, we have been able to assist over 2,250 individuals with their water bill. We have been able to reconnect, prevent disconnection and assist with current water/sewer usage.
- Due to lack of utility assistance funds, we were also able to assist 73 individuals with partner programs through TXU, Ambit, Atmos, Reliant and Direct Energy.

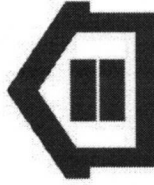
Case Management/Direct Services

- Case Management- We had another family of 3 transition out of poverty. This brings our TOP (Transition out of poverty) yearly number to 14. Our state goal is 9.
- CSBG-D discretionary funds contracts closed in July. We were able to assist with tuition, utility bills and employment related needs to qualified households.
- We assisted 14 individuals with food cards through Area Foundation funds.



CVCAA

CONCHO VALLEY COMMUNITY ACTION AGENCY
 36 E. Twohig Ave, Suite B2 - San Angelo, TX - 76903
 325.653.2411 - 325.658.3147 fax
 www.cvcaa.org - info@cvcaa.org



EQUAL HOUSING OPPORTUNITY
HELPING PEOPLE
CHANGING LIVES

Utility Assistance - October 2022

County	Households in Poverty	Households	Individuals	Monthly Expenditures	Monthly Average/HH	YTD Expenditures	% of total households in poverty in area	% total year expenditures
Coke	223	11	16	\$1,294.19	\$117.65	\$71,359.60	3.04%	2.20%
Concho	120	12	20	\$1,476.66	\$123.06	\$79,160.08	1.64%	2.45%
Crockett	232	8	16	\$1,193.15	\$149.14	\$65,290.39	3.16%	2.02%
Irion	80	2	2	\$154.55	\$77.28	\$14,644.94	1.09%	0.45%
Kimble	352	16	19	\$1,720.26	\$107.52	\$46,438.10	4.80%	1.43%
Menard	177	18	24	\$2,295.46	\$127.53	\$88,866.95	2.41%	2.75%
Reagan	83	3	6	\$230.54	\$76.85	\$30,297.42	1.13%	0.94%
Schleicher	185	11	15	\$1,149.68	\$104.52	\$61,706.70	2.52%	1.91%
Sterling	23	-	-	\$0.00	\$0.00	\$5,614.70	0.31%	0.17%
Sutton	190	18	20	\$1,701.24	\$94.51	\$64,880.34	2.59%	2.00%
Tom Green	5670	483	878	\$55,821.01	\$115.57	\$2,708,173.59	77.30%	83.68%
Total	7335	582	1,016	\$67,036.74	\$115.18	\$3,236,432.81	100.00%	100.00%

Weatherization Programs - October 2023

1/1/2022	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Coke													0
Concho									1		1		2
Coleman													0
Crockett													0
Irion													0
Kimble	1												1
McCulloch											1		1
Menard													0
Reagan											1		1
Runnels													0
sutton													0
Schleicher													0
Sterling													0
Tom Green	2					3	2	4	5	4	1		0
TOTAL	3	0	0	0	0	3	2	4	6	4	4	0	26



Concho Valley Community Action Agency

36 E. Twohig, Ste. B2
San Angelo, TX 76903

www.cvcaa.org

phone - 325-653-2411 fax - 325-658-3147



October 2002

HOUSING REPORT

1. Tenant Based Rental Assistance (TBRA)
 - a. Currently supported – Total of 12 Households (HHs): 2 Big Lake, 2 Sonora, 1 Junction, 1 Mertzon, 3 Ozona, 1 Water Valley, 1 Mertzon, 1 Grape Creek, 1 Bronte.
 - b. Total of 4 Utility Assistance: 1 Grape Creek, 1 in Water Valley, 1 in Carlsbad, 1 in Ozona
 - c. 5 HHs in household & unit approval phase
2. Homeless & Homelessness Prevention (ESG)
 - a. 6 HHs received assistance for October 2022
 - b. Program previously extended to 11/30/2022 is now extended to 06/30/2023 due to an additional offer of \$424,200
3. Housing Stabilization Services (HSS)
 - a. 12 new HHs for October 2022
 - b. 15 HHs with deposit vouchers looking for a unit
4. Veteran Services Grant
 - a. Received an additional \$10,000 to provide emergency assistance to veterans and their families
 - b. 0 HHs received assistance for October 2022
 - c. Program ends 12/01/2022

TENANT BASED RENTAL ASSISTANCE - OCT 2022				
COUNTY	NEW HOUSHOLDS	HH TOTAL (YTD)	MONTHLY EXPENDITURE	YEARLY EXPENDITURE
Coke	0	1	376.00	2,256.00
Crockett	0	3	1,189.00	10,869.00
Irion	0	1	396.00	3,564.00
Kimble	0	1	315.00	2,835.00
Reagan	0	2	1,157.00	8,876.00
Sutton	1	2	1,235.00	4,424.00
Tom Green	0	2	1,916.00	11,780.00
TOTAL	1	12	6,584.00	44,604.00

ESG (HP) - OCT 2022				
COUNTY	NEW HOUSHOLDS	HH TOTAL (YTD)	MONTHLY EXPENDITURE	YEARLY EXPENDITURE
Tom Green	0	217	850.00	1,188,347.30
TOTAL	0	217	850.00	1,188,347.30

ESG (RRH) - OCT 2022				
COUNTY	NEW HOUSHOLDS	HH TOTAL (YTD)	MONTHLY EXPENDITURE	YEARLY EXPENDITURE
Reagan	0	1	0.00	3600.00
Tom Green	0	60	3,484.00	219,474.23
TOTAL	0	61	3,484.00	223,074.23

HOUSING STABILIZATION SERVICES - OCT 2022				
COUNTY	NEW HOUSHOLDS	HH TOTAL (YTD)	MONTHLY EXPENDITURE	YEARLY EXPENDITURE
Reagan	0	1	0.00	295.00
Tom Green	12	40	14,360.00	44,630.00
TOTAL	1	41	14,360.00	44,925.00

VETERAN SERVICES - OCT 2022				
COUNTY	NEW HOUSHOLDS	HH TOTAL (YTD)	MONTHLY EXPENDITURE	YEARLY EXPENDITURE
Tom Green	0	7	0.00	5,000.00
TOTAL	0	7	0.00	5,000.00



CVCAA

CONCHO VALLEY COMMUNITY ACTION AGENCY
36 E. Twohig Ave, Suite B2 - San Angelo, TX - 76903
325.653.2411 - 325.658.3147 fax
www.cvcaa.org - info@cvcaa.org



EQUAL HOUSING
OPPORTUNITY

**HELPING PEOPLE
CHANGING LIVES**

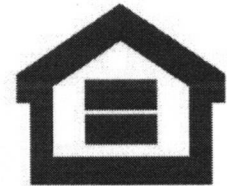
Outreach and Marketing Report- October 2022

- **Outreach Events**
 - 10 travel days
 - Ballinger, Bronte, Robert Lee, Big Lake, Ozona, Sterling City, Grape Creek, Menard, Junction, Sonora, Eldorado, CVT, Brady, Eden, Mertzon
 - We partner with La Esperanza Mobile Clinic in Bronte and Mertzon
 - Halloween Trunk or Treats
 - Staff attended Halloween at the Y and the Blackshear Heights Fall Festival with our Feed the Monsters Game
 - Newcomer Orientation GAFB
 - Wed, Oct 19th - Sidney spoke in front of about 50 new airmen about programs and services
 - Staff attended the 5.5 hour long Eden Health Fair in Concho County
- **Homeless Navigation Day on October 31st**
 - Households Served 36 Homeless Households
 - 26 Hygiene Kits given away
 - 13 people received care through the La Esperanza Mobile Clinic
 - 12 people received vision screenings through the Lion's Club
 - 20 people received items from Rust St
 - 30 2.5 gallon zip lock bags of dog food given away from 1st Presbyterian Church
 - 16 people got ID/Document help from Goodwill and United Way
 - 6 people received health items/STD testing from the TX State Health Services
 - 4 TX Benefit applications were submitted with a CVCAA case manager
 - 6 haircuts were given by a volunteer hairdresser
 - 2 appointments were scheduled with Legal Aid of Northwest Texas
 - 3 people were served by MHMR Concho Valley
- **Hygiene Closet**
 - Hygiene Closet Distribution Day- October 6th
 - Month of October as a total- 43 households helped
- **Public Appearances**
 - Oct 12th - Concho Valley Live 4pm show discussing our United Way partnership and Energy-Efficiency Month



CVCAA

CONCHO VALLEY COMMUNITY ACTION AGENCY
36 E. Twohig Ave, Suite B2 - San Angelo, TX - 76903
325.653.2411 - 325.658.3147 fax
www.cvcaa.org - info@cvcaa.org



EQUAL HOUSING
OPPORTUNITY
**HELPING PEOPLE
CHANGING LIVES**

Outreach and Marketing Report- November 2022

- **Outreach Events**
 - 11 travel days
 - Ballinger, Bronte, Robert Lee, Big Lake, Ozona, Sterling City, Grape Creek, Menard, Junction, Sonora, Eldorado, CVT, Brady, Eden, Mertzon
 - We partner with La Esperanza Mobile Clinic in Bronte and Mertzon
 - SAISD Community and Family Resources Night- Nov 2nd
 - Sidney and staff member Esmeralda spoke in front of more than 30 families on all of our programs in both English and Spanish.
 - Newcomer Orientation GAFB
 - Wed, Nov 16th - Staff spoke in front of about 50 new airmen about programs and services
 - Red, White, and You Job Fair- Nov 3rd
 - Staff attended the Workforce Solutions event to let people know about our programs and how to find upcoming
- **Homeless Navigation Day on November 21st at CVT Annex**
- **Hygiene Closet**
 - Hygiene Closet Distribution Day- November 3rd
 - Month of November as a total- over 20 households helped
- **Hunger and Homelessness Awareness Week**
 - CVCAA participated in the National Awareness Week through a social media campaign and a cold weather drive where neighbors could drop off items or purchase from an Amazon Wish List
 - Partnered with 11 other community agencies to spread awareness
 - Over 9 social media posts specifically dedicated to highlighting the hunger and homelessness issues in the Concho Valley
- **Public Appearances**
 - Nov 1st - Dialog Radio Show with Tracy Simmons Foster Communications on Navigation Days and reapplying in 2023
 - Presented to the Children's Advocacy Center on our programs
 - Nov 15th – Fox West Texas Story on Hunger & Homelessness Awareness Week and city involvement



Concho Valley Community Action Agency

36 E. Twohig, Ste. B2
San Angelo, TX 76903

www.cvcaa.org

phone - 325-653-2411 fax - 325-658-3147



DEVELOPMENT REPORT – October-November 2022

- **FUNDING RECEIVED**
 - Abel-Hanger Foundation
 - \$25000 for Homeless Assistance
 - \$25000 in match required in 2 parts (\$12500 per part)
 - Tom Green County ARPA
 - \$575000 for rental, utilities, weatherization, homeless assistance
 - TXU
 - \$5000 for Homeless Navigation
 - Area Foundation
 - \$20000 continuation of assistance program
 - EFSP
 - \$16125 for emergency food and shelter
 - TDHCA – ESG Cares extension
 - \$424200 – Rapid Rehousing & Homelessness Prevention
- **ACTIVE GRANT APPLICATIONS**
 - Dept. of Housing and Urban Development Unsheltered Homeless
 - \$3200000 for homeless assistance (over 3 years)
 - Archer Foundation
 - \$150000 for Homeless Shelter planning
 - Blue Cross Blue Shield
 - \$15000 for Bridge Builders event in spring
- **UPCOMING GRANT APPLICATIONS**
 - United Way of the Concho Valley
 - San Angelo Health Foundation
 - King Foundation
 - Anonymous Donor
- **OTHER DEVELOPMENT**
 - November 29 – Day of Giving Individual Campaign
 - \$1180 received as of 11/21/2022
- **TOTAL DEVELOPMENT FUNDING (June 1, 2022 to November 21, 2022)**
 - \$1,082,825

Concho Valley Community Action Agency
Statement of Financial Position
September 30, 2022

	<u>Programs</u>	<u>Unrestricted</u>	<u>Total</u>
Assets			
Current Assets			
First Financial Checking	4,850.75	292,497.90	297,348.65
1st Community FCU Savings	-	32.11	32.11
First Financial MMA	10,965.60	6,034.35	16,999.95
First Financial CD	-	-	-
Grants Receivable	383,480.16	-	383,480.16
Security Deposit	-	3,050.00	3,050.00
Total Current Assets	<u>399,296.51</u>	<u>301,614.36</u>	<u>700,910.87</u>
Long-term Assets			
Vehicles	44,900.88	-	44,900.88
Acc Dep - Vehicles	(30,667.68)	-	(30,667.68)
Software	44,495.00	-	44,495.00
Acc Dep - Software	(44,495.00)	-	(44,495.00)
Equipment	11,397.00	-	11,397.00
Acc Dep - Equipment	(11,397.00)	-	(11,397.00)
Total Long-term Assets	<u>14,233.20</u>	<u>-</u>	<u>14,233.20</u>
Total Assets	<u><u>413,529.71</u></u>	<u><u>301,614.36</u></u>	<u><u>715,144.07</u></u>
Liabilities			
Short-term Liabilities			
Accounts Payable	276,092.15	-	276,092.15
Grants Payable	39,496.04	-	39,496.04
Payroll Liabilities Payable	21,451.64	(9,035.23)	12,416.41
Accrued Vacation	-	26,874.44	26,874.44
Line of Credit	-	-	-
Total Short-term Liabilities	<u>337,039.83</u>	<u>17,839.21</u>	<u>354,879.04</u>
Net Assets			
Unrestricted	-	283,775.15	283,775.15
Temporarily Restricted	62,256.68	-	62,256.68
Permanently Restricted	14,233.20	-	14,233.20
Total Net Assets	<u>76,489.88</u>	<u>283,775.15</u>	<u>360,265.03</u>
Total Liabilities and Net Assets	<u><u>413,529.71</u></u>	<u><u>301,614.36</u></u>	<u><u>715,144.07</u></u>

Concho Valley Community Action Agency
Income/Expenses Budget Comparison
As of September 30, 2022
(75% of 12 Month Period)

	Budget	Income			Expenses		
		September	YTD	% of Budget	September	YTD	% of Budget
10 CSBG	225,945.00	234.95	176,449.47	78.09%	14,758.66	162,035.43	71.71%
15 CSBG-D	20,833.00	-	34,909.28	167.57%	-	20,622.30	98.99%
15 CSBG-D Tech	8,696.00	-	8,472.00	97.42%	-	8,472.00	97.42%
17 VITA	21,375.22	3,000.00	3,000.00	14.03%	2,200.00	10,909.18	51.04%
18 LIHWAP	248,834.00	31,068.08	227,599.89	91.47%	33,320.64	229,454.73	92.21%
19 CEAP ARP	1,661,190.51	-	1,656,061.75	99.69%	39,132.02	1,625,427.42	97.85%
20 CEAP	2,174,544.14	41,080.13	2,264,252.94	104.13%	144,732.02	2,080,981.97	95.70%
22 Ambit Energy Aid	14,884.22	-	-	0.00%	2,616.02	9,537.06	64.07%
23 Neighbor to Neighbor	21,995.90	-	-	0.00%	500.32	5,293.97	24.07%
24 TXU Energy Aid	10,299.59	-	10,000.00	97.09%	-	15,206.89	147.65%
25 Sharing the Warmth	9,862.98	-	207.51	2.10%	-	-	0.00%
26 LCRA	-	3,000.00	3,000.00	#DIV/0!	1,007.13	1,007.13	#DIV/0!
27 COSA CDBG	118,248.43	16,570.99	124,375.40	105.18%	12,659.98	124,104.00	104.95%
28 COSA Water Assistance	87,232.02	-	55,000.00	63.05%	273.57	49,822.26	57.11%
29 Reliant CARE	7,644.75	15,000.00	17,500.00	228.92%	5,189.73	10,781.01	141.03%
30 DOE	110,460.05	-	86,593.78	78.39%	6,018.94	95,458.18	86.42%
33 Atmos WAP	21,975.00	-	-	0.00%	214.00	8,956.00	40.76%
40 LIHEAP	488,803.59	-	205,649.06	42.07%	47,209.46	195,241.31	39.94%
61 WTCG	-	-	5,000.00	#DIV/0!	-	5,000.00	#DIV/0!
63 EFSP	-	-	-	#DIV/0!	-	(402.55)	#DIV/0!
67 SAAF	36,229.27	-	25,000.00	69.00%	1,256.35	37,207.55	102.70%
69 TBRA	75,000.00	5,756.00	35,502.00	47.34%	9,550.71	57,153.45	76.20%
71 ESG CARES	1,884,644.16	79,381.30	1,673,262.82	88.78%	79,678.73	1,688,120.31	89.57%
73 Barriers	21,130.00	-	29,142.45	137.92%	-	35,454.65	167.79%
75 TEMAP	350,194.97	-	219,355.45	62.64%	869.11	219,652.60	62.72%
76 HSS	-	16,137.39	55,273.68	#DIV/0!	15,531.93	54,963.49	#DIV/0!
91 Case Management	7,122.49	-	-	0.00%	-	696.03	9.77%
92 Make a Difference	1,250.00	-	-	0.00%	-	-	0.00%
93 United Way	64,271.36	4,178.82	32,322.86	50.29%	4,809.29	63,449.08	98.72%

99 Interest	2.00	4.47	15.50	775.00%	-	-	0.00%
99 Unrestricted	25,000.00	1,518.40	26,542.75	106.17%	869.96	18,519.01	74.08%

Concho Valley Community Action Agency
Profit/(Loss) by Program
As of September 30, 2022
(75% of 12 Month Period)

	Community Services	Utility Assistance	Weatherization	Housing	Administration	Total
Revenues	280,154	4,357,997	292,243	2,017,536	26,558	6,974,489
Expenses	303,392	4,151,616	299,655	2,059,942	18,519	6,833,124
Profit/(Loss)	(23,238)	206,381	(7,413)	(42,406)	8,039	141,364



CVCAA

CONCHO VALLEY COMMUNITY ACTION AGENCY
36 E. Twohig Ave, Suite B2 - San Angelo, TX - 76903
325.653.2411 - 325.658.3147 fax
www.cvcaa.org - info@cvcaa.org



EXECUTIVE DIRECTOR REPORT – October/November 2022

- Development
 - Multiple Grants/Funding opportunities (see development report)
- Agency
 - CVCAA Office Facilities – Cactus exit negotiations & new signage (see below)
- Training
 - ROMA – Results Oriented Management & Accountability Training (passed exam, awaiting final completion)
 - CCAP – Certified Community Action Professional (ongoing)
 - Mental Health First Aid training
 - Texas Homeless Network – Conference on Ending Homeless
 - NCAP National Conference (virtual)
- External Commitments
 - Concho Valley Homeless Planning Coalition
 - Board Member
 - Vice Chair
 - *Into the Warmth* program task force
 - PIT Count lead
 - Texas Homeless Network
 - Coordinated Entry Regional Lead & Representative
 - Texas Association of Community Action Agencies
 - Board
 - Governance Committee
- External Events Representation
 - City of San Angelo City Council meeting
 - Hunger and Homelessness Awareness Week



(proposed office exterior)

CVCAA upcoming grant proposal summaries – December 2022

United Way Partnership - \$500,000 + Admin TBD

1. Minor repairs necessary for homes to be eligible to receive weatherization services - \$50000
2. Utility assistance for households that exceed state income eligibility limits - \$50000
3. Rent and mortgage payments to prevent eviction and foreclosure - \$225000
4. Tuition and emergency assistance for participants in our TOPs case management program, especially for those who are enrolled in programs that are ineligible for student loans - \$25000
5. Case management to create long-term plans that would move our neighbors closer to self-sufficiency - \$100000
6. Community Impact funds to meet the unique needs that don't fit into any one category - \$50000
7. Administration - TBD

San Angelo Health Foundation - \$336,000

1. Mobile Service Center – Outreach Van, Trailer, Insurance, Maintenance, Branded Wrap, Equipment - \$115000
2. Development Director – Capacity Building staff, salary, benefits, software - \$70000
3. Agency Vehicles – Outreach SUV, Weatherization Van, Branded Wrap, Insurance, Maintenance - \$120000
4. Healthy Families Video Series – Equipment, Software, Staff time - \$16000
5. Administration - \$16000

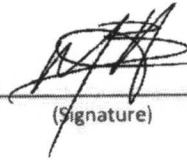
BOARD REVIEW CONFIRMATION

The 2022-2023 Community Partner Funding Application Packet has been provided to the Board of Directors for review prior to submission.

Executive Director:

Michael Burnett

(Printed)

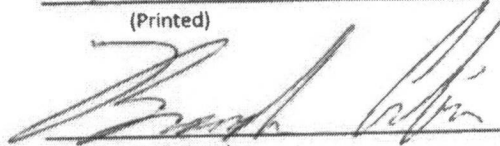


(Signature)

Board President:

Brandon Corbin

(Printed)



(Signature)



Concho Valley Community Action Agency

36 E. Twohig, Ste. B2
San Angelo, TX 76903

www.cvcaa.org

phone - 325-653-2411 fax - 325-658-3147



December 1, 2022

At the December 1, 2022 Board of Directors meeting of Concho Valley Community Action Agency, the Board reviewed the CVCAA/San Angelo Health Foundation grant application and approved the agency's participation in and competing for funding.

Mike Burnett, Executive Director, is empowered to act on behalf of the agency. This includes, but is not limited to, submitting the application, and executing the contract.

Hon. Brandon Corbin, Board President

Ms. Bernadette Coffee, Secretary/Treasurer